



JANITORIAL & CHEMICAL • PAPER & FOOD SERVICE PRODUCTS

PHONE 1-800-727-2737 FAX 208-734-9870
www.gemstatepaper.com

APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

PLEASE PRINT. Answer each question complete and accurate. All information provided will be kept in strict confidence. The application is valid for thirty days. After thirty days, you must submit a new application to be considered for employment.

NAME _____ TODAY'S DATE _____
last first middle initial

PRESENT ADDRESS _____ TEL. NUMBER _____
no. street city state zip day

JOB APPLIED FOR _____ DATE AVAILABLE FOR EMPLOYMENT _____ TEL. NUMBER _____
evening

ARE YOU SEEKING: FULL TIME _____ PART TIME _____ TEMPORARY OR SUMMER _____ EMPLOYMENT?

EMPLOYMENT HISTORY

NAME OF CURRENT/MOST RECENT EMPLOYER _____ TEL. NUMBER _____

ADDRESS _____ TYPE OF BUSINESS _____

SUPERVISOR'S NAME AND TITLE _____ REASON FOR LEAVING _____

EMPLOYED FROM: month _____ year _____ TO: month _____ year _____ RATE OF PAY: starting _____ ending _____

LIST THE JOBS YOU HELD, DUTIES YOU PERFORMED, SKILLS USED OR LEARNED, ADVANCEMENTS OR PROMOTIONS: _____

NAME OF NEXT PREVIOUS EMPLOYER _____ TEL. NUMBER _____

ADDRESS _____ TYPE OF BUSINESS _____

SUPERVISOR'S NAME AND TITLE _____ REASON FOR LEAVING _____

EMPLOYED FROM: month _____ year _____ TO: month _____ year _____ RATE OF PAY: starting _____ ending _____

LIST THE JOBS YOU HELD, DUTIES YOU PERFORMED, SKILLS USED OR LEARNED, ADVANCEMENTS OR PROMOTIONS: _____

TWIN FALLS
1801 Highland Ave. E.
208-733-6081

BOISE
10189 W. Emerald St.
208-658-0449

POCATELLO
245 W. Alameda Rd.
208-232-6966

ELKO, NEVADA
988 W. Main
775-738-5103

NAME OF NEXT PREVIOUS EMPLOYER _____ TEL. NUMBER _____

ADDRESS _____ TYPE OF BUSINESS _____

SUPERVISOR'S NAME AND TITLE _____ REASON FOR LEAVING _____

EMPLOYED FROM: month _____ year _____ TO: month _____ year _____ RATE OF PAY: starting _____ ending _____

LIST THE JOBS YOU HELD, DUTIES YOU PERFORMED, SKILLS USED OR LEARNED, ADVANCEMENTS OR PROMOTIONS: _____

HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSES? YES _____ NO _____ (A conviction will not necessarily disqualify an applicant)

IF YES, PLEASE EXPLAIN: _____

ARE YOU OVER 18 YEARS OF AGE? YES _____ NO _____

ARE YOU A CITIZEN OF THE UNITED STATES OR DO YOU HAVE A VALID WORK PERMIT? YES _____ NO _____

(Federal Law requires proof of identity and employment for all new employees)

HAVE YOU USED A NAME THE COMPANY WOULD NEED TO KNOW TO CHECK YOUR PREVIOUS WORK AND EDUCATIONAL RECORDS?

IF SO, PLEASE LIST: _____

DO YOU HAVE A VALID DRIVERS LICENSE? YES _____ NO _____ LICENSE # _____ STATE ISSUED _____

LIST ANY RELATIVE CURRENTLY OR PREVIOUSLY EMPLOYED BY GEM STATE PAPER AND SUPPLY: _____

EDUCATION

(Check the last year completed)

SCHOOL NAME

MAJOR SUBJECTS

HIGH SCHOOL 1 2 3 4 _____

COLLEGE 1 2 3 4 _____

OTHER (Business, Vocational, Military) _____

MAY WE CONTACT YOUR PRESENT EMPLOYER? YES _____ NO _____

Gem State Paper & Supply is a Drug Free Workplace. All individuals must submit to a controlled substance/alcohol test prior to employment.

Employment at Gem State Paper & Supply is at will, and either the employee or the company may end the employment relationship at any time and for any reason.

CERTIFICATION

My signature below certifies that all information in this application is correct and complete to the best of my knowledge and belief, and that I understand that intentional false information will result in refusal of employment or termination of employment if discovered after the date of hire. I also authorize the employers, schools, or person named above to provide information regarding my employment, education, character, and qualifications.

Signature

Date